

WILBURY PRIMARY SCHOOL

Headteacher
Mrs K. Turnpenney

Deputy Headteachers
Mrs L. Wise
Miss C. Lafferty



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Edmonton
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www.wilburyprimaryschool.org.uk

Children at the heart of all we do!

1st December 2017

Dear Parent/Carer,

Email Communications to Parents:

As the majority of our parents are using online facilities to pay for meals, visits and uniform etc., we would like to extend this and keep you updated on school matters via emails instead of paper copies.

This will provide you with a fast information service that you can access on a phone, i-pad, pc or lap-top at any time. Hopefully this will stop you missing out on events if you do not receive a letter that we have sent home. We would like to send all communications in this way – school newsletters, curriculum statements and all letters that can be accessed online to grant permission – ie trip letters via parentpay. We will, of course, continue to text parents with any urgent information regarding club cancellations and reminders. All our letters and newsletters will continue to be available via our website.

For the first few months, we will offer printed copies of recent letters to anyone who wishes to collect one from the school office but will only offer this in special cases from the summer term.

We would like to assure you that your email addresses will not be shared with or exported to any third party. Addresses given by you will be stored securely and will be added to your child's secure scholarpack account, then used from that database directly to you.

Please return the form below by 18th December, clearly printing the email address you would like us to use to communicate with you. Once the addresses have been received and added to your child's account we hope to offer this service from February 2018.

Please contact the school office if you have any queries regarding this request.
Yours sincerely,

K. Turnpenney (Mrs)
Headteacher

Child's Name: Class:

On-line Communications to Parents:

Please use the following email address to keep me informed of school information:

..... @

PLEASE PRINT CLEARLY

Signed (Parent/Carer) Date:

